

STUDENT CRIMINAL CONVICTION(S) DECLARATION – PROFORMA

In order to assist the University in its duty of care to its students, please complete the information below and return it to Mr Matthew Dunstan, by post, marked as confidential:

By Post: **Mr Matthew Dunstan, Registry Services**
Cardiff Metropolitan University, Western Avenue, Cardiff CF5 2YB

Please complete in **BLOCK CAPITALS**

Mr / Mrs / Ms / Miss / Dr <i>(mark as appropriate)</i>	<i>(Full Name)</i>
Previous or other Surnames	
Student ID	
Address	
Course at Cardiff Met	
Year of commencement	

Please list all unspent criminal convictions, along with details of the sentence imposed and the sentence served, together with any other relevant information including probation officer details if applicable.

Please continue on a separate sheet if required.

Please explain the circumstances of the offence(s) below including a reflection on your actions. A letter describing the circumstances is welcomed if felt appropriate.

Please continue on a separate sheet if required.

Declaration:

I (signature) _____ declare that the information on this form is true and accurate and I provide my consent for Cardiff Metropolitan University to use this information when considering my application, and where deemed necessary, share this information with relevant staff involved in the application process when determining entry on a programme of study.

Date: _____